



address  
Oradell, NJ 07649  
DATE..DATE..DATE

The Honorable XXXXXXXXXXXXXXXXXXXX  
Mayor, Borough of Oradell  
355 Kinderkamack Road  
Oradell, NJ 07649

Dear Mayor xxxxxxxxxx and Council Members:

On behalf of the Oradell Girl Scouts, I am requesting permission to utilize the south end of Memorial Field in order to hold our annual campfire. The Girl Scouts will gather to sing songs and enjoy s'mores around the campfire. We would like use the field on XXXXXXXXXXXXXXXXXXXX with a rain date of the following XXXXXXXXX from 5:30-8:00pm.

I will submit an Application for Fire Permit once our date is confirmed. This is a longstanding tradition in town and we kindly request approval from your office. I can be reached at email ([XXXXXXXXXXXXXXXXXX](mailto:XXXXXXXXXXXXXXXXXX)) or by phone (xxx-xxx-xxxx). Please feel free to stop by for a s'more! Thank you for your time.

Sincerely,

name  
Oradell Girl Scouts