

### How to organize a Dance:

- 1) pick a date (typically a Friday evening, but it has been suggested to hold the dance on a Saturday/Sunday, late afternoon)
- 2) reserve a room
- 3) hire a DJ. The SUM can provide you with a name of a DJ we have used in the past (we are budgeted to spend up to \$300 for the DJ)
- 4) create an email announcement and ask the SUM to send it to all scouts. Include cost per girl to participate, which needs to be enough to cover the cost of this event. There is no money allocated in SU budget for a dance. \$10.00 suggested.
- 5) Collect RSVPs-
- 6) bring light snacks – ask for donations
- 7) setup a check-in table at the door to collect money
- 8) Your troop might like to make some decorations.

We found it best to hold 2 sessions: grades K-2 for 1 hour, grades 3-6 for 1.5 hours.

It can be any theme...luau, barn dance, 50's, etc.

You can require 1 adult (parent is OK) per troop to chaperone.  
Submit Reimbursement Form along with money collected & receipts.